

KRA / NUMBER	
POLICY	COM.15.2022
TITLE:	National Equipment Auditor Scheme
KRA:	
RELATED POLICIES:	
RESPONSIBILITY:	Head of Safety, Rules and Representation
DATE CREATED:	1 September 2013
DATE LAST REVIEWED:	April 2022
NEXT REVISION DATE:	August 2024
DRAFTED BY:	Glen Stanaway
APPROVAL:	National Safety Committee
ATTACHMENTS:	

This policy provides requirements for the appointment of National and Club Equipment Auditors (NEA and CEA) who may audit the equipment carried by a racing yacht against the requirements of the Australian Sailing Special Regulations (SR). The scheme will provide a system for Organising Authorities to nominate NEAs to audit boats for Category 1 and 2 races, and CEAs for other Category races.

1. The National Safety Committee (NSC) will oversee the implementation of this Policy
 - 1.1. Minor changes or interpretations to this Policy may be approved by the NSC
 - 1.2. Significant changes or interpretations shall be approved by the Australian Sailing Board
2. Australian Sailing will:
 - 2.1. Develop education resources which may be updated on a periodic basis to reflect amendments to the Special Regulations or changes in auditing practices
 - 2.2. Administration resources to facilitate the accreditation process
 - 2.3. Auditing resources to be used by the EA
 - 2.4. Identify and appoint Senior National Equipment Auditors
3. The NEA scheme shall be administered by Australian Sailing in accordance with this Policy, including:
 - 3.1. Delivery of EA training
 - 3.2. Authorising assessors for NEA nominees
 - 3.3. Seeking nominations from affiliated Clubs
 - 3.4. Accrediting EAs including:
 - 3.4.1. NEAs to perform Category 1 to 7 equipment inspections
 - 3.4.2. CEAs to perform Category 3 to 7 equipment inspections
 - 3.5. Identification and appointment of a Senior NEA
4. Each Senior NEA is nominated for the following purposes:
 - 4.1. Support Australian Sailing in recruitment and training of NEAs and CEAs
 - 4.2. Facilitate periodic discussion between EAs in the Senior NEA's region

- 4.3. Act as a primary contact point for Clubs on auditing matters
- 4.4. Act as a liaison between other EAs in the given region and Australian Sailing
5. Australian Sailing shall maintain a National Equipment Auditor committee (NEAC) of which all Senior NEAs shall be members.
 - 5.1. The NEAC chair may be appointed from the NSC
 - 5.2. The NEAC will meet by periodic teleconferences or face to face meetings as determined by Australian Sailing in consultation with the NEAC chair.
 - 5.3. Regional committees or workshops may be held on a region by region basis as determined by the Senior NEA in consultation with Australian Sailing.
6. EAs may be accredited for up to four years from the date of appointment.
7. For first appointment as an NEA, nominees shall:
 - 7.1. Be a member of an affiliated Club and Australian Sailing
 - 7.2. Have participated in Category 1 or 2 races
 - 7.3. Pass the CEA Course (Which includes the NEA exam and the NEA Scheme's Code of Conduct),
 - 7.4. Pass the NEA Course (Which includes being successfully assessed by Australian Sailing performing a Category 1 or 2 audit).
8. For reappointment as a NEA, nominees shall:
 - 8.1. Be a member of an affiliated Club and Australian Sailing
 - 8.2. Have conducted eight Category 1, 2 or 3 audits in the last four years
 - 8.3. Agree to abide by the NEA Scheme's Code of Conduct
 - 8.4. Complete and submit an NEA Reaccreditation Application Form
9. For first appointment or reappointment as a CEA, nominees shall:
 - 9.1. Be a member of an affiliated Club and Australian Sailing
 - 9.2. Pass the CEA Course (Which includes the NEA exam and the NEA Scheme's Code of Conduct)
10. For reappointment as a CEA, nominees shall:
 - 10.1. Be a member of an affiliated Club and Australian Sailing
 - 10.1. Complete the CEA Reaccreditation course (Which includes acknowledging the Racing Rules and Special Regulations Update document and the NEA Scheme's Code of Conduct)
11. Organising Authorities may require an audit to be completed by an EA and it is recommended that this be included in the Notice of Race
12. The boat owner or person in charge shall provide a copy of the completed audit form if required by a Notice of Race